



20th August 2020

Dear Parent/Carer

REMINDERS FOR WEEK BEGINNING MONDAY 24TH AUGUST 2020

Please note this week will be a familiarisation week to help support pupils transitioning back into school. Formal education begins on Tuesday 1st September when all pupils will be back in class full time. Nursery and Year 1 have separate induction periods as normal.

TRACK AND TRACE – PLEASE DOWNLOAD THE APP

<https://covid-19.hscni.net/>



The app contains all the help and support you need including; advice about symptoms, booking a test and links to HSCNI support. Please also ring your GP if you are worried. Please search for it on the app store and google play.

REMINDERS

- Temperature checks will be carried out with all pupils and staff. In line with guidance received from DE any pupil displaying symptoms including a high temperature will not be able to stay in school. Please do not send your child to school if they display any symptoms. If your child is ill you must keep them and siblings at home and contact Track and Trace or GP.
- Please bring resources that were sent out in a list by class teachers in June.
 - Box of tissues
 - Pencils/rubber/glue sticks etc (these should be in a clear plastic freezer bag and will be transferred to the pencil case we have provided in class.)
 - (NEW) SMALL HAND SANITISER which will be kept in their pencil case.
- Year 2-7 pupils need a snack. No packed lunch is necessary
- Do not bring a school bag.
- Coat/jacket if needed.
- All Year 7 pupils will be in school Monday to Friday 9am-12noon.
- Year 2- 6 groups were sent home by class teachers. If you have any questions, please contact teachers via SEESAW or class email (see below)

Class	Group 1	Group 2
• Yr2-Yr3	• Tuesday and Thursday • 9.15am-11.15am	• Wednesday and Friday • 9.15am-11.15am
• Yr4-Yr6	• Tuesday and Thursday • 9.30am-11.30am	• Wednesday and Friday • 9.30am-11.30am

COMMUNICATION

Year 2 – pipsyear2@gmail.com

Year 3 – pipsyear3@gmail.com

Year 4 – pipsyr4@gmail.com

Year 5 – pipsyear5@gmail.com

Year 6 – year6pips@gmail.com

Year 7 – pipsyear7@gmail.com

We will continue to communicate with you to keep you up to date with any changes or information we feel you need through the usual channels. We will text links to the website and share posts on FB. Please ensure you read the information that is shared to avoid unnecessary messages or phone calls to the school. We are exploring an app to make communication even better and with a view to going cashless.

TEACHING COMPLEMENT 2020-21

Please see below the staffing complement for this year. We all wish Mrs Martin well as she finishes for her maternity leave. Mrs Mullan will cover the maternity leave.

Your child's Teacher and Classroom Assistant for 2020-21		
Year Group	Teacher	Assistant
Nursery	Mrs Sandra Overend Mrs Kelda Henry	Ms Claire Nelson Ms Naomi McClean
Year 1	Mrs Julie McCrea	Mrs Mary Quin
Year 2	Mrs McIlwaine	Mrs Rhona Martin Ms Louise Dougan
Year 3	Mrs Ciara Boucher	Mrs Rhona Martin
Year 4	Mrs Mary Mullan	Mrs Aisling Mullan
Year 5	Mrs Aislinn Conway	Mrs Aisling Mullan
Year 6	Mr Mark Crooks	Mrs Elaine Miller
Year 7	Mr Steven Kelly	Miss Paula Corey

PUPILS WITH SHIELDING STATUS

It is vital that you inform the school if your child has had a shielding letter due to medical needs. Please inform class teacher or school office. It is your responsibility as a parent to check with GP/Consultant that it is safe for your child to return to school.

POSSIBLE FUTURE ALTERATIONS TO REOPENING PLAN

We will keep any changes to a minimum. However, it is likely that we may need to alter school finishing times one day per week if there is an increase in the number of pupils/family members in quarantine. For example, if your child or a member of your family has been tested or is suspected of having symptoms PHA will advise you of the quarantine period. During this time your child will remain at home and access online learning. To enable staff to be able to cope with this school may need to close on a Wednesday afternoon to accommodate planning requirements.

TRIPS OUTSIDE NI

If you plan a holiday you must look at the guidance before you book to ensure you are able to meet quarantine requirements with school opening. You **MUST** inform school (via office or class teacher) if you have been outside Northern Ireland. It is your responsibility to check PHA for full details of all countries which require quarantine on return to NI.

SHARING INFORMATION WITH SCHOOL

We plan to send out a short “return to school” questionnaire so you can let us know any issues you feel we need to know. This will be online and will text a link when it is ready.

UNIFORM

Please ensure that your child wears a clean uniform every day. We do not want to put you under undue pressure and suggest that for the initial reopening phase you alternate PE uniform with normal uniform if this makes it easier. Teachers will inform you of the PE timetable as soon as it is formalised.

RETURN TO SCHOOL AGREEMENT

As we reopen school it is important that we are all clear about the guidelines. We envisage that we do this cautiously initially, but as we become more reassured and confident about our procedures we will adapt and change our services as time moves on. We ask that you support us implementing the guidelines. We will be sending a return to school agreement to every family that will need signed and returned. We may do this online and will let you know when it is ready. If you do not agree to the return to school agreement you will not be able to return your children to school. We have to work together as a team to ensure everyone’s safety.

YEAR 1 AND NURSERY MONEY

Please ensure you send money for snack and nursery to school in a named envelope with class and reason for money clearly marked. Amounts to be paid will be sent through SEESAW

TOILET USE

We are very sorry but we will not be able to accommodate toilet use for you or your child after school hours. This includes times when you are waiting to collect siblings.

PACKED LUNCHES AND WATER BOTTLES

In preparation for Tuesday 1st September we wish to inform you that children will be allowed to bring their own clearly labelled lunch box and water bottle to school. This will reduce rubbish and help with organisation. We have been instructed to keep items moving from home to school to an absolute minimum and as pupils will only be bringing their coat and lunch items we feel it is manageable.

WHAT CAN YOU DO TO HELP?

- Please remind pupils about hand washing and respiratory hygiene.
- Familiarise yourself with the plan of the site which shows entrance for each class.
- Talk to your child to reassure them that it will be great to get back to school to see their friends and the staff.
- Ensure you have read this letter.
- Remember to send everything in with your child.
- Support us with our guidelines to make reopening as safe as possible.

Detailed information related to each class will be sent home next week.



Mrs Watson

Principal

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